

**MINUTES OF THE MONTHLY MEETING
OF HALESWORTH TOWN COUNCIL
HELD ON MONDAY 6TH APRIL 2009
AT COUNCIL CHAMBERS LONDON ROAD
HALESWORTH AT 7PM**

PRESENT: Councillor Mrs J Wright - Chairman

Councillors: Mrs S Leverett – Vice Chair

Mrs A Dunning

Mr H A Holzer

Mr E Leverett

Mr J Wagner

Mr P Widdowson

Mr J Clayton

Mr T Goldson

APOLOGIES: Cllr. Mrs J Wagner, Mr D Thomas, WDC Cllrs. P Flegg & M Ryland, SCC Cllr W Mawer.

IN ATTENDANCE: Mrs J Huckle, Mrs J Berry, Mr & Mrs R Woolnough, Mr D Bouette, Mr T Heaps, other members of the public.

The Chairman requested those present to observe one-minute silence in memory of Cllr Ian Kerrison.

DECLARATIONS OF INTEREST: were recorded.

188. The Chairman: Opened the meeting and accepted the apologies. The Chairman notified those present that for Quality Status compliance, each meeting would begin with a 15-minute session for the public to ask questions on any Agenda item. Questions on non-Agenda items could be put in writing to the Clerk 5 days prior to a meeting. The Chairman informed Councillors that Cllr. P Flegg had resigned from the Town Council.

189. Public Session: Richard Woolnough as newly appointed Chairman of the Town Plan Steering Groups introduced David Bouette as Vice-Chair and updated those present on the progress to date. Each sub group had appointed a representative for the steering group. Good communication in plain English was vital to its success and a website is being set up to facilitate this aim. More volunteers from a wider area were needed and it was hoped that HTC endorsed the new structure. Cllrs were delighted that the Town Plan had progressed to another direction with an elected representative from the local community at the helm. They welcomed the initiatives and agreed the importance of maintaining strong links.

190. The Minutes of the monthly meeting on 2nd March 2009, having been circulated, were taken as read and confirmed.

191. Matters Arising: Minute 174 - Four Towns Crime Prevention have been given £400 from Cllr Mawer's Locality Budget to purchase anti graffiti products.

192. Police Report: Noted but later amended due to date parameters. 27 reported crimes for the month of March 2009 an increase on 17 for the same period in 2008. 6 Theft Other; 1 Theft of Trailer; 1 Theft from Shop; 2 Theft from Motor Vehicle; 7 Criminal Damage; 3 Criminal Damage Other Building; 3 Criminal Damage Vehicles; 2 Possession of Articles for Fraud; 1 Burglary from Dwelling; 1 [Section 5] Harassment; 2 Miscellaneous; 2 Possession class 'B' Drugs; 1 Assault ABH; 1 Minor Wounding; 1 Obstruction/Resist a Police Officer. Residents were reminded to be vigilant during the recession, recording registration numbers of vehicles not normally present in their area.

193. Suffolk County Councillor Report & Other SCC Matters: No report.

[A] EDGAR SEWTER LIGHTING

[B] OAK GREEN DRAINAGE

[C] BOUNDARY REVIEW

[D] COMMUNITY BOARDS – contact SCC for clarification.

[E] MARKET PLACE CAR PARKING – It was agreed to remove from future agendas but to ask the Police to enforce the current restrictions.

194. Waveney District Councillors' Report & Other WDC matters: report noted.

[A] RIFLE HALL – A need was established to look for the best organisation to take over and hold in trust for the town. The PFA had declared an interest if a 3-year guarantee on the building fabric could be given, and moves were afoot to put forward a business plan for use as a community centre and sports facility. They would report back to HTC as soon as possible. Some Cllrs favoured a 5-year plan to allow for an alternative facility and for the user groups to be considered regarding everyday management to keep it local. PFA would take on in trust for the town but not in partnership with other organisations, it needed to be profitable for the PFA not subsidised. A survey had been carried out by WDC and was promised to PFA within 10 days. A request was made for WDC

D Gallagher and A Charvonia to put in writing the assurances given at the Rifle Hall meeting on 18th March 2009 and dilapidation figures were still awaited.

[B] NORWICH RD BUS SHELTER – still in discussion.

[C] NORWICH ROAD PUBLIC CONVENIENCES – request definitive answer from WDC.

[D] DOG BINS FOR SAXON WAY- Agenda next meeting.

[E] FLOWER BEDS AND PLANTERS – It was suggested that other organisations needed to be involved, the current group are looking for funds to repair the planters. More allotments were needed, the Clerk reported she is in discussion with WDC regarding further provision at the Bigod Close end of Swan Lane Playing Field, Cllr Holzer supported this initiative, as he had observed no play use of the area, just littering with broken glass.

195. Business Connections: no report

196. Town Planning Applications: PLANNING APPLICATIONS CONSIDERED ON 23rd MARCH 2009

DC/09/202/ROC Dr Simon Raven 8 New Cut, Halesworth

Removal of temporary condition from DC/08/0246/VOC to allow closing time to remain at 11pm & midnight on 8 occasions during the year on a permanent basis.

Approval – subject to strict monitoring by WDC

DC/09/0226/LBC Mr M Everett Castle House, Holton Road, Halesworth

Listed Building Consent – Extension of garden shed

Approval – subject to approval of integrated woodland management scheme [Folly is important area of greenspace linked to Millennium Green]

DC/09/0258/FUL Mrs Iris Risley 70 Chediston Street, Halesworth

Construction of a two-storey dwelling and alteration of existing vehicular access.

Approval – Brownfield site [1970's dwelling in existence]. Could leylandi be removed altogether?

DC/09/029/LBC Mrs Iris Risley 70 Chediston Street, Halesworth

Listed Building Consent – Provision of lead flashing at abutment of roof of new dwelling with no. 69 Chediston Street

Approval

DC/09/0248/FUL Mr D Hurren 1 Chediston Street, Halesworth

Demolition of existing storeroom. Construction of two-storey side extension, alterations to first-floor flat and provision of 2no. car parking spaces.

Refusal – Appears to be no change from previous application, decking being intrusive to neighbours.

PLANNING DECISIONS

APPROVALS REFUSALS DC/08/1393/FUL Mr Anthony Eden 84 Chediston Street – Construction of stairs and balcony on north elevation.

PLANNING APPLICATIONS FOR CONSIDERATION ON 6TH APRIL 2009

DC/09/0173/FUL Mr Shaun Holmes 1 Queens Drive – Construction of 1no house, garage and vehicular access

Refusal – Access & Egress onto Walpole Road and Street scene.

DC/09/0262/FUL Mr I Burwood 85 Bedingfield Cres. – Construction of two storey side and single story rear extension

Approval

DC/09/0128/FUL Anglia regional Co-op Society Rainbow Foodstore Saxons Way - Amended Plan

Bus stop moved and Recycling screened but no other concerns regarding removal of petrol station addressed.

DC/09/0282/FUL Mr Anthony Eden 84 Chediston Street – Construction of replacement stairs and balcony

Approval

DC/09/0305/LBC Mr J Suarez 14/14A Thoroughfare – Listed Building Consent – Internal alterations to create 1st floor flat.

Approval

PLANNING DECISIONS

APPROVALS

DC/09/0023/FUL Mr & Mrs Charles Ball 42 London Road – Demolish existing summerhouse and shed and replace with summerhouse and garage.

DC/09/0055/COU Micropress Ltd Former Magnet Imports Ltd Warehouse, Norwich Road – Increase usage to incorporate B2 (General Industry)

197. Town Twinning: Matters of Report: Bouchain & Eitorf: - Report noted. Younger age groups are needed and representatives to go to the 35th year anniversary events on 5th/6th September 2009.

198. Reports on meetings attended by council representatives on Outside Bodies: Public Transport report noted.

Tourism Group are getting town signage in place and renting Chameleon Shop in Thoroughfare later in the year to raise awareness.

199. Town Notice Board: No report.

200. Standing Orders: The suggested recommendations from SALC were agreed to be adopted and copies will be circulated after approval by SALC.

201. HEART Foyer: Minutes of 18th March meeting circulated. Cllr S Leverett agreed to be 1st point of contact with Cllr A Holzer as 2nd to record incidents and liaise between residents and management, but stressed in the first instance residents should ring 999 if there was a disturbance or a criminal offence committed. Assurances were given that management are looking at evening and weekend supervision. 3months was given to see signs of improvement or the Town Council would withdraw support.

202. Financial Matters: Report on the Finance Committee meeting on 18th March was noted and agreed.

BASLEY PARK –Cllr A Dunning reported that the budget management training was very informative and the model code opened funding stream possibilities.

203. Other Matters of Report:

[A] Sport & Leisure, including the new sports project: PFA Holding event for Chairs of Sports Clubs & Trustees in May. In September they will give a presentation to HTC.

[B] Halesworth & Blyth Valley Partnership: nothing to report. Minutes to be circulated.

[C] School Organisation Review: Cllr S Leverett was commended on the excellence of her report to SOR. It was noted that Halesworth pupils made a real contribution to the Prom Concert and the community in general.

204. Correspondence: noted.

205. Accounts for Payment

[1]	online	Salaries	1305.62
[2]	102937	HM Revenue & Customs PAYE Jan –March 09	1199.10
3]	102938	Petty Cash	100.00
[4]	102939	The Warehouse.Com Ltd Shredder	135.10
[5]	102940	Eon Festive Lights	190.08
[6]	102941	Halesworth & Holton Footpath Surveyors donation	75.00
[7]	102942	Waveney Community Forum Rural Development Officer Cont.	2750.00
[8]	102943	Zurich Combined Liability Insurance	2168.67
[9]	102944	Halesworth Volunteer Centre March & April 09	20.46
[10]	102945	SALC Subscription 2009/10	748.00
[11]	102946	WDC Skatepark Floodlights contribution	575.00
[12]	102947	WDC Allotment rent Bedingfield Crescent	5.00
[13]	102948	Waveney Community Forum Four Towns Community Bus	250.00
[14]	102949	Suffolk Acre Subscription Renewal	25.00
[15]	102950	Community News APM advertisement	<u>10.93</u>
			<u>9557.96</u>

Balances as at 6th April 2009

C/A	728	3243.75
BRA	017	31781.83

BPA	964	735.17
Comm a/c	372	<u>3558.16</u>
Bal		39318.91

[The accounts were approved.....]

Cllr A Dunning agreed to become a signatory and the Clerk proposed to obtain the relevant mandate forms from the bank.

The Chair thanked Councillors for all their support over her 2 years in office, as this would be her last meeting as Chair.

Cllr Holzer congratulated her and remarked that she had held office over the hardest 2 years in his memory.

The meeting closed at 9.45pm.